

**Arts and Science Faculty Council  
Meeting of Monday, November 1<sup>st</sup>, 1999**

**Present:** M. Singer, Chair; B. Harris, Secretary; S. Ahsan; P. Bright; B. Bukowski; B. Byers; T. Byrnes; B. Cadorette; J. Capobianco; Y. Chaubey; A. Cleghorn; D. Fairbairn; G. Fidler; M. Gasher; A. Gormley; M. Gourlay; R. Hale; C. Jacob; D. Kapa; W. Knitter; L. Lequin; C. Mota; M. Mullarkey; D. Murphy; L. Orr; B. Roy; B. St. Laurent; D. Salée; L. Scully; A. Sharma; F. Shaver; R. Swedburg; A. Synnott; P. Taylor; P. Thornton; T. Too; R. Tremblay; C. Vallejo; V. Zeman.

**Regrets:** M. Allor; C. Bayne; P. Bird; J. Bottenburg; D. Cheeke; B. Kilgour; S. Scheinberg;

**Guests:** P. Bouchard; W. Curran; A. McAusland; M. Santateresa.

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**Documents Circulated and/or Considered at the Meeting:**

ASFC 99-7M-A	Graduation Lists for Fall Convocation
ASFC 99-7M-B	Elections/Ratification of ASFC and Senate Committees
ASFC 99-7M-B-i	Report of Program Closures as per the Academic Plan
ASFC 99-7M-C	Memo from the Department of Education
	Undergraduate Curriculum Proposals – <i>for information only</i>

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**1. Call to Order**

Dean Singer called Council to order at 9:35 a.m.

**2. Approval of Agenda**

Dean Singer asked that the agenda be amended in order for Item 11 to follow Item 4 and for Item 13 to be removed (the Profile of the Vice-Rector, Services had not been received).

99-7M-1 It was moved and seconded (Bukowski/Allor) that the agenda be approved as amended.  
Carried.

**CLOSED SESSION**

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## 11. Report of Program Closures as per the Academic Plan - ASFC 99-6M-B

Dr. Roy introduced the document as the last document as Chair of the Faculty Curriculum Committee. He explained to Council that these recommendations were the last from the curriculum reviews recommended in the Faculty of Arts and Science's Academic Plan (which had been approved, in principle, by Council in the Spring of 1998).

Dr. Roy asked for speaking privileges for Dr. Paul Bouchard from the Department of Education; there were no objections.

99-7M-7 It was moved and seconded (Roy/Bukowski) that the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B, be approved.

After a discussion of more than 60 minutes;

- 99-7M-8 It was moved and seconded (Allor/Swedburg) that motion 99-7M-7 be tabled to the next meeting of Council and that the discussion be framed within the context of the academic merit.

Carried; 4 opposed, 1 abstention.

#### **4. CENTRAIDE Presentation by Mr. William Curran, Director of Libraries**

Mr. Curran made an appeal to Council members to contribute to the Concordia University Centraide Campaign. Montreal's Centraide has over 250 social service agencies and who rely completely on the Centraide Campaign for their annual funding. Mr. Curran urged all faculty and staff members to contribute to the Campaign and he stressed that the level of participation was equally important to the financial contributions. He added that Concordia's committee was hoping for a level of participation of 20%.

Dr. Singer thanked Mr. Curran for his presentation and for his efforts on our behalf.

#### **5. Approval of the Minutes from the Meetings of May 25<sup>th</sup> and September 17<sup>th</sup>, 1999**

- 99-7M-9 It was moved and seconded (Bukowski/Tremblay) that the minutes of the meeting held May 25, 1999 be approved as circulated.

Carried.

- 99-7M-10 It was moved and seconded (Bukowski/Tremblay) that the minutes of the meeting held September 17, 1999 be approved as circulated.

Carried.

#### **6. Business Arising from the Minutes**

Dr. Singer reported on a question raised - whether the other Montreal universities were now charging Concordia students and faculty a library fee. He said that he had received clarification - there was no charge for our students or faculty to use the library acquisitions at the other Montreal universities as per the CREPUQ agreement.

#### **7. Remarks from the Dean and Vice-Deans**

Dean Singer reported that:

- The full-time faculty hiring was proceeding. A full-page ad had been placed in CAUT, University Affairs, the Globe and Mail and the Chronicle of Higher Education advertising 50 tenure-track position in Arts and Science over the next three years.
- The University had not yet submitted its master space plan to the City of Montreal but would be doing so in the near future. He expected the creation of a Science building and the renovation of the Communication and Journalism facilities at Loyola. He had hoped to have the Humanities and the Social Science departments in one building downtown but it looks as if we will have to go into two as no building downtown is big enough for those two sectors. Another aspect was to move our Colleges into the Bishop Court building and to renovate the Hingston Hall buildings back into residences.
- The Capital Campaign was over and had raised over seventy-eight million dollars.

During the last days of the campaign the Faculty of Arts and Science had received two anonymous gifts totalling seven million dollars towards the construction of a new Science building at Loyola and a large gift from the Irish Studies Foundation for the creation of a Centre in Irish Studies at Concordia University.

- We had hired a Faculty Student Recruitment Officer; her name is Josée Labrosse and she would be starting on November 3<sup>rd</sup>. We hoped to have completed the hiring process for the Faculty Fundraising Officer by November 15<sup>th</sup> with the candidate in place by January 1, 2000.
- A major problem was brewing with regard to the difference in contact hours between day and evening classes. He said that he would be discussing this in upcoming meetings with the Provost and Vice-Rector, Research, members of the Office of the Registrar, departmental chairs and students. Dr. Singer said that he would report back to Council.
- He would be meeting with the Acting Chair of the External Advisory Board in the near future. He asked that departments forward nominations for the board before the end of the week.
- Dr. Knitter and Dr. Shaver had been working together to ensure that final grades be submitted in a timely manner. The Faculty would continue to monitor the situation in the future and that grades are expected to be submitted within the time specified by the guidelines.
- Dr. Lightstone had sent a memo to all department chairs informing them that the students would be participating in a province-wide demonstration and strike on November 3, 1999 in support of the request to restore funds that have been cut from education by the provincial government. Dr. Lightstone, in his memo, asked that "a) faculty members try to hold no examinations or tests of November 3, 1999 (and possibly November 4 and 5) if possible; b) students not be penalized for non-attendance if attendance is a required aspect of the grading system; and c) faculty members be open to alternate meeting times for the course if this might be easily accommodated."
- Council would be meeting in either AD-131 or AD-308 after this meeting.
- In light of the donation from the McConnell Foundation to the University to upgrade our pedagogy in terms of instructional technology, we have set up a Faculty-based committee which will coordinate our Faculty's activities in this endeavour over the next three years.

Dr. Shaver reported that:

- She had met with department chairs to start discussions on retention and how the departments and the members of the Office of Student Affairs can work together to address this issue in the longer term.

Dr. Murphy reported that:

- CREPUQ would be sponsoring a day-long symposium in November 1999 on web-based courses. He encouraged departments to send at least one representative to the sessions. There will be a second session in January 2000, at Concordia, on new technologies and copyright.

## **8. Questions and Announcements**

Mr. Taylor asked if Dr. Singer knew when, and how, any recommendations or changes regarding contact hours between day and evening classes would be implemented.

Dr. Singer responded that he hoped to have some recommendations to address some inequities in contact hours for the next academic year but no later than the following academic year.

Mr. Jacob asked if the Council meetings could be held later in the day to allow for greater student participation.

Dr. Singer responded that unfortunately the meetings were all scheduled for this year for Friday mornings, except for the Graduation meetings in November and May – which had been scheduled for Monday mornings by the Office of the Registrar. However, should the students wish to formally request a time change, they should send it, in writing, to Steering Committee for consideration.

Dr. Thornton asked what the composition was of the Faculty committee for the McConnell project.

Dr. Singer responded that he would serve as Chair, there was a member from IITS, CTLS, CSLP, Mr. McAusland, Director of the Arts and Science Academic Technology unit, and members from the departments who would be part of the pilot project.

## **9. Reports from Other University Bodies**

### Board of Governors - Dr. Byers reported that:

- There is an Advisory Search Committee underway for a Vice-Rector, Services.
- Dr. Christine Jourdan had been elected as a representative from the Faculty of Arts and Science.
- The positions of Vice-Rector, Institutional Relations and Secretary-General have been merged into one position.
- There is a committee at the Board which has a mandate to review the procedures for advisory search committees, chaired by Sister McIlwaine.
- The concert hall at Loyola had been renamed the Oscar Peterson Concert Hall.
- The university had requested additional funding from the government of Quebec of 48.5 million dollars in our operating budget and 150 million dollars for new facilities.

### School of Graduate Studies – Dr. Hale reported that:

- The annual Graduate Awards Ceremony would be held that week. She urged that department members attend.
- A task force would be established to review any inequities in Teaching and/or Assistantships at the University.

## **10. Elections/Ratification - ASFC 99-7M-A**

- 99-7M-11      It was moved and seconded (Shaver/Allor) that Arts and Science Faculty Council approve the student and faculty nominations for the following committees.  
Carried.

Arts and Science Faculty Council Steering Committee – for a period ending May 31, 2000

Ms. Lindsay Scully

Mr. Peter Taylor

Acclaimed.

Arts and Science Faculty Committee on Honorary Degrees

Ms. Misti Mullarkey

Mr. Rob Green

Acclaimed.

Arts and Science Faculty Curriculum Committee

Mr. Peter Taylor

Mr. Claude Jacob

Acclaimed.

Arts and Science Faculty Committee on the Status of Women

Ms. Misti Mullarkey

Ms. Barbara Cadorette

Acclaimed.

Arts and Science Student Request Committee

Two (2) faculty members – for a period ending May 31, 2001

Dr. Olga Overbury, PSYC (2001)

Dr. Joanne Turnbull, CHEM (2000)

One (1) undergraduate student to serve as a regular member and One (1) to serve as an alternate member – ending May 31, 2000

Ms. Lindsay Scully

Mr. Peter Taylor

Acclaimed.

Office of the Registrar: Independent Student Request Committee

One (1) faculty member for a period ending September 30, 2000

Dr. John Miller, ENGL

Acclaimed.

School of Graduate Studies: Internal SSHRC Selection Committee

One (1) faculty member from the social sciences who is active in graduate education and has taught/supervised at the Master's or Doctoral level – ending May 31, 2001

Dr. Daniel Salée, SCPA

Acclaimed.

**12. Undergraduate and Curriculum Proposals - ASFC 99-7M-C**

Dr. Murphy gave Council a brief walk-through of the changes.

**13. Other Business**

There was no other business.



#### **14. Notices of Motion**

Dr. Bukowski made two notices of motion on behalf of Steering Committee:

1. The Steering Committee of the Arts and Science Faculty Council moves that any Faculty Council committee that has not been active for more than two years (24 months) be brought to the attention of Council for review and possible elimination.
2. The Steering Committee moves that the Chair of every Arts and Science Faculty Council committee submit an annual report to Council.

Dr. Shaver, Vice-Dean, Student Affairs made a notice of motion:

Dr. Shaver moves that the composition of the Arts and Science Faculty Council Student Request Committee be changed to include an alternate faculty member who would serve for a two-year term.

#### **15. Next Meeting of Council**

Dr. Singer reminded members that the next meeting of Council would be held on Friday, November 26, 1999 at 9:30 a.m. in AD-308 and that Steering Committee would meet on Tuesday, November 16 at 1:00 p.m. in AD-229.

#### **16. Adjournment**

99-7M-13 It was moved and seconded (Thornton/Jacob) that the meeting be adjourned at 12:04 p.m.